

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
March 14, 2016**

The Field Local School District Board of Education held its Regular Meeting on Monday, March 14, 2016 in the Field High School Library, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Laura May-Yes, Linda Paulus-Absent, Larry Stewart-Yes, Randy Porter-Yes
Student Representative-Rebecca Stayer-Yes

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the February 8, 2016 regular meeting. **16-0025**
Roll Call: Calcei-Yes, Stewart-Yes, May-Yes, Paulus-Absent, Porter-Yes.
President declared the motion carried

Member May moved, seconded by Member Calcei that the Field Local Board of Education adopt the following agenda for the March 14, 2016 regular meeting. **16-0026**
Roll Call: May-Yes, Calcei-Yes, Stewart-Yes, Paulus-Absent, Porter-Yes.
President declared the motion carried

Student Representative Report – National Honor Society will have an Easter Egg hunt on March 19th from 12-1. Induction of new members will be on March 21. /French Club Spectacle is on March 23rd. Students will be giving free guided tours of Paris throughout the hallways of the high school from 6:30-8:30. /Student Council have been making fleece blankets from donated material for the Haven of Rest. They are hoping to participate in Heavenly Hats. Donations of \$1 to buy hats to support cancer patients. /Fellowship of Christian Athletes went to see the new movie “Risen”. They will be building picnic tables for Habitat for Humanity on a coming Saturday. /Drama Club presenting “Clue: the Musical” on April 14, 15 & 16. Admission is \$5 for students and seniors and \$8 for adults. The performance is at 7:00 PM each night. /Quiz Bowl’s varsity team finished 9th at the PTC tournament and 11th in the league. The JR varsity team finished 6th in the PTC tournament and 2nd in the league. /Band received second highest score at competition on March 4th.

Superintendent’s Report - Mr. Heflinger stated that overall the district was pleased with the progress it made on the Report Card. There is a look statewide on how this data was compiled and how it all worked. Districts that used exclusively on line testing had lower results than districts that used only paper or a mix thereof. Field did a combination of both. Different organizations are talking about this

and what it means for districts moving to all on line testing. The State acknowledges that the results are interesting.

Legislative Liaison Report - Mr. Stewart commented on H.B. 410 which involves school truancy. Several groups are trying to create a model policy for all schools in Ohio to follow. Mr. Stewart also commented on H.B. 441 which would allow students in non-public schools the ability to participate in sports at any public school district.

Recognition of visitors

Mr. Ronowski – Recess punishment

Mr. Shinsky – Recess punishment and Muslim students praying

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member Calcei moved, seconded by Member May that the Field Local Board of Education approve the consent agenda as presented.

16-0027

Roll Call: Calcei-Yes, May-Yes, Stewart-Yes, Paulus-Absent, Porter-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ/approve the following pending proper paperwork:

FLTA-employment

1. Michelle Yoho-Year 1 Resident Educator (half year). Rate of pay per FLTA Negotiated Agreement.
2. Reading Camp Instructors for Brimfield Elementary. Rate of pay will be \$25.00 per hour for up to 12 hours per instructor.

Jennifer Braun
David Irland
Molly Waterworth
Michelle Yoho

Terri Gempel
Shannon Jones
Hope Morrison
Rachel Grimm

Wendy Hackim
Jon Lynch
Jennifer Smallfield

3. Reading Camp Instructors for Suffield Elementary. Rate of pay will be \$25.00 per hour for up to 11.25 hours per instructor.

Melanie Crookston

Lisa Koch

Leslie Schafer

4. The following teachers will prepare materials for Reading Camp. Rate of pay will be \$25.00 per hour for up to 8 hours.

Wendy Hackim

David Irland

Hope Morrison

OAPSE-employment

1. Randi Reese, Detention/In-school Suspension Monitor at High School effective February 18, 2016 for the remaining 71 days of the 2015-2016 school year. Rate of pay per OAPSE Negotiated Agreement.
2. Brenda Hershberger, Cook/Cashier at Suffield Elementary effective February 17, 2016 for the remaining 73 days of the 2015-2016 school year. Rate of pay per OAPSE Negotiated Agreement.

Non-Certified Employment

Ellen Arena, one year contract for the 2015-2016 school year as Athletic Support staff effective July 2015 through June 2016.

Substitutes – certified and classified – employment

1. Matthew Hickin, Certified Substitute Teacher for the 2015-2016 school year.
2. Frederic Mindreau, Certified Substitute Teacher for the 2015-2016 school year.
3. Derek Frye, Certified Substitute Teacher for the 2015-2016 school year.
4. Corey Russell, Certified Substitute Teacher for the 2015-2016 school year.
5. Marie Davison, Certified Substitute Teacher for the 2015-2016 school year.
6. Mary Lynn Bode, Certified Substitute Teacher for the 2015-2016 school year.

7. Daniel Kennedy, Certified Substitute Teacher for the 2015-2016 school year.
8. Kayla Moore, Certified Substitute Teacher for the 2015-2016 school year.
9. Jennifer Winter, Certified Substitute Teacher for the 2015-2016 school year.
10. Rubie Hessing, Certified Substitute Teacher for the 2015-2016 school year.
11. Helen Hajdak, Certified Substitute Teacher for the 2015-2016 school year.
12. Crystal Skropits, Certified Substitute Teacher for the 2015-2016 school year.
13. Cheryl Peters, Certified Substitute Teacher for the 2015-2016 school year.
14. Margo Grozdanovski, Certified Substitute Teacher for the 2015-2016 school year.
15. Autumn Gowdy, Classified Substitute Worker for the 2015-2016 school year effective February 8, 2016.

- **Awarding of Contract(s) – The Superintendent recommends that the Field Local Board of Education approve (3) three year administrator contracts effective August 1, 2016 for administrative personnel (Exhibit S-1).**
- **Awarding of Contract(s) – The Superintendent recommends that the Field Local Board of Education approve (5) five year administrator contracts effective August 1, 2016 for administrative personnel (Exhibit S-1).**
- **Supplemental Contract(s) - The Superintendent recommends that the Field Local Board of Education employ the following (Exhibit S-2).**

Supplemental – academic

1. Katherine Kirby, Vocal Music Director.
2. Katherine Kirby, Middle School Vocal Music (choir) Director.

Supplemental – athletic

1. Christina Kruse, High School Asst. Track Coach.
2. Levi Miller, Middle School Asst. Track Coach
3. Ed Conroy, Middle School Asst. Track Coach
4. Rebecca Scott, Middle School Asst. Track Coach
5. Michael Harris, Spring Fitness Advisor

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position has accepted. The position has been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position.

Supplemental – athletic

Jeff Young, Freshman Boys Basketball Coach.

- **Volunteers** – The Superintendent recommends that the Field Local Board of Education approve the following athletic volunteer:

Keith Bowers, Varsity Baseball.

- **Resolution** – The Superintendent recommends that the Field Local Board of Education approve the following resolution (Exhibit S-3).

Guidelines for establishing a new sports team to the Field Local School District

- **Resolution** – The Superintendent recommends that the Field Local Board of Education approve additions to the Administrative Salary Schedule (Exhibit S-4).

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following unpaid medical leave of absence for:

Andrea Fedorovich-5.5 Hour Custodian at the Middle School through April 15, 2016.

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into vendor contract(s) with the following:

1. JP Carpentry – Assembly of visitor bleachers - \$22,300.00.
2. Esber Cash Register – Cafeteria software/reporting package - \$15,400.00.
3. Georgia Carpet & Floor – Carpet High School/Middle School Libraries - \$23,050.00.

- **District Policy/By Laws** - The Superintendent recommends that the Field Local Board of Education conduct the final reading and adopt the following Policies:

* *policy number* – indicates change to language from originals presented June 30, 2015.

Chapter VIII Fiscal Management

*8.00 Budget Planning and Appropriations

*8.01 Investment Policy [MANDATORY]

*8.02 Student Activity Fund Management [MANDATORY]

*8.03 Petty Cash Account

*8.04 Tax Sheltered Annuities and Deferred Compensation Plan

*8.05 Cash in School Buildings

*8.06 Fixed Asset Accounting Policy [MANDATORY]

*8.07 Purchases

*8.08 Expense Reimbursements

~~*8.09 Cell Phone Usage [DELETE POLICY]~~

*8.10 Disposal of School Owned Property

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:
 1. Financial reports for the period ending January 31, 2016.
 2. Appropriation modification at the Fund Level for the following fund:

019 9215 HPAC From \$0.00 to \$242.31
 3. Approval of the “Amounts and Rates” as determined by the Budget Commission for FY2017 (**Exhibit T-1**).
- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):
 1. Target “Take Charge of Education School Fundraising Program”, \$505.92 for classroom use at Brimfield Elementary.
 2. Target “Take Charge of Education School Fundraising Program”, \$325.69 for classroom use at Suffield Elementary.
 3. A \$270.00 anonymous donation was made to Suffield Elementary to sponsor two students to attend 5th grade camp.
 4. Ashleigh Zieman, \$10.00 to help sponsor a Suffield Elementary student for 5th grade camp.
 5. Suffield Elementary PTA, \$598.00 towards the purchase of two lightning VGA adapters for classroom use.

Mr. Heflinger wanted to say that Jason Vancura has been with the district for approximately two months as our Director of Operations and he is doing a terrific job. Jason stepped in and Todd and I have found him to be very easy to work with and he has developed a good working relationship with the people in that department. Jason has done a tremendous job.

Informational Items

1. Correction to Jennifer Smallfield (5th Gr. Teacher at Brimfield) on salary schedule, B150 to B+30 effective 1/25/16.
2. Correction to number of days for contract of Deanne Cunningham (Study Hall Monitor at High School) to 78 days.

Executive Session

Member May moved, seconded by Member Stewart that the Field Local Board of Education adjourn into executive session at 7:18 P.M. for the purpose of reviewing the Superintendent and Treasurer Evaluation process. **16-0028**

Roll Call: May-Yes, Stewart-Yes, Calcei-Yes, Paulus-Absent, Porter-Yes.

President declared the motion carried

Member May moved, seconded by Member Calcei that the Field Local Board of Education return to the March 14, 2016 regular meeting at 8:15 P.M. **16-0029**

Roll Call: May-Yes, Calcei-Yes, Stewart-Yes, Paulus-Absent, Porter-Yes.

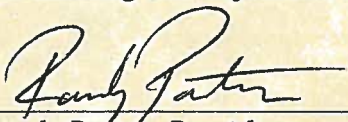
President declared the motion carried

There being no further business to come before the Field Local Board of Education Member Calcei moved, seconded by Member May to adjourn the March 14, 2016 regular meeting. **16-0030**

Roll Call: Calcei-Yes, May-Yes, Stewart-Yes, Paulus-Absent, Porter-Yes.

President declared the motion carried

The meeting was adjourned at 8:16 P.M.



Randy Porter, President



Attest: Todd Carpenter, Treasurer

